



# Fraser Coast Agriculture Show Society

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ABN: 59 534 420 367

## 2019 SITE TERMS AND RENTAL CONDITIONS

*Failure to comply with the undermentioned clauses will result in the forfeit of Show Site(s)*

1. **Full payment of site fees must be lodged by 5.00 pm on Tuesday, 30 April 2019.** If your application booking/administration fee is not received **before** 30 April a late fee surcharge of **\$22** will be applied to the rental rate. If no payment at all has been made by this date **the site will not be held.**
2. Notification of intended cancellation must be lodged in writing. **A cancellation fee of \$22 applies.**
3. **Site holders must report to the Site Director located at the Show Office on arrival at the showgrounds.** If you do not report on arrival at the showgrounds, and your site is not set up in the correct position you will be requested to shift and re-erect your van/marquee.
4. Display stands must be completed **before** 8.00 am Thursday, 23<sup>rd</sup> May 2019.
5. Set up times are available two (2) days before being Tuesday 21<sup>st</sup> May & Wednesday 22<sup>nd</sup> May 2019; 9.00 am to 5.00 pm.
6. Displays, stalls or fixtures must not be dismantled, nor goods or materials removed and the exhibitor must remain open and trading until 9.00 pm, Friday 24<sup>th</sup> May 2019
7. Bump out times are Friday evening 24<sup>th</sup> May **after** 9.00 pm; and Saturday, 25<sup>th</sup> May 7.00 am to 5.00 pm.
8. It is the responsibility of the exhibitor/trader to ensure the cleanliness and tidiness of their occupied space for the duration of the Show. The Society will arrange for general cleaning of aisles and passageways daily.
9. **All rubbish must be removed when leaving.** A Levy will apply to any site holder if your site area requires extra cleaning. This invoice will be issued after the Show and will include all associated costs to that particular area that requires cleaning.
10. The Society shall determine when the Exhibition shall be opened to the exhibitors and (to) the general public, and this management decision as to such hours will be final and conclusive.
  - a. **ADVERTISED HOURS FOR THE SHOW:**

<b>Thursday 23/5/2019</b>	<b>9.00 am to 9.00 pm</b>
<b>Friday 24/5/2019</b>	<b>9.00 am to 9.00 pm</b>
11. The Fraser Coast Agriculture Show Society Inc. undertakes the rental of the showgrounds from the Fraser Coast Regional Council for the duration of the show period. The Society undertakes to rent the site and/or buildings in its present condition.
12. The application of a poster or a product by way of nailing, adhesive substance or any other means whatsoever to any building or other structure located upon the showgrounds site is **strictly prohibited.**
13. Any damage to your site area will be issued with an account/invoice from the Society after the Show to fix all associated cost to the damaged area.
14. Rental of site allocations remains at the discretion of the Fraser Coast Agriculture Show Society Inc. The described area to be used only and solely for the purpose specified herein, **NO SUB LETTING WILL BE PERMITTED**, without written approval from the Society.
15. No items on the QCAS Banned Items List are to be sold or displayed or used as prizes.
16. Exhibitors, their representatives, and employees will conduct themselves in an orderly and respectable manner, whilst said person are on the showgrounds. Alcohol must **NOT** be consumed on exhibit stands.
17. The possession of illegal drugs and narcotic substances, will not be tolerated, and is strictly prohibited on the Maryborough Showgrounds & Equestrian Park.
18. Only those goods of the nature stated on the site application from are to be displayed and/or sold. The Society shall retain the power to enter upon the area described and (to) remove any article, sign, picture or printed matter which may be deemed as obscene, or (as) a likely cause of offence to the general public and/or the officials of the Fraser Coast Agriculture Show Society Inc.
19. It is agreed that the Fraser Coast Agriculture Show Society Inc. **will not** under any circumstances be held responsible for any loss or damage to the Stock in Trade, stalls, equipment, etc, or any part thereof belonging to an exhibitor.
20. Site applications must include actual frontage measurements, including towbar lengths and shutter/shade extensions, which remain subject to standard rates of payment. Any extension of trade, promotion, or other form of site holder operation beyond the defined front-line on the ground lay-out plan, is strictly prohibited, and may incur immediate forfeit of trading rights on the showgrounds.
21. The Society reserves the right, in unforeseen circumstances, to amend or alter the size or location of allocated sites, and the exhibitor/trader hereby undertakes to agree to any such alteration as deemed necessary.
22. **MAIN PAVILION**
  - a. Gazebos will be permitted in this pavilion under the following conditions:
    - i. No closed walls with the exception being where the back of the site is against the concrete wall within the pavilion.
    - ii. Decorations may be hung provided that it doesn't fully obstruct vision.
  - b. While some lower room dividers and display boards may be permitted, there needs to be a clear view across the entire pavilion. You must provide carpet under metal tables and dividers.
  - c. A Levy will apply to any site holder in the main pavilion where there has been damage to the floor surface. This invoice will be issued after the Show and will include all associated costs to that particular damaged area.

23. ELECTRICITY
- a. Any exhibitor intending to bring electrical equipment to the showgrounds will be required to ensure that such equipment is fitted with earth leakage circuit breakers and that all electrical leads, tools and appliances have been inspected and tagged **by a licensed electrical contractor**.
  - b. This is essential for the safety of all exhibitors and the general public and is required of the Workplace Health and Safety Act of 1989. The Act imposes very severe penalties in the event of non-compliance with its provisions.
  - c. Any exhibitor who does not comply will not be allowed to exhibit at the Fraser Coast Agriculture Show. Exhibitors should check all electrical equipment and leads before coming to the showgrounds to avoid the occurrence of any difficulties.
  - d. No person may be engaged in electrical work of any kind, for which he/she does NOT have the relevant qualifications, technical knowledge and necessary experience.
  - e. The **site electrician remains the final arbitrator** where one or more operations are deemed to draw excessive power through lighting, cooking or other usage. In the interests of the public safety and general efficiency, the site electrician carries the Society approval to withdraw the power supply to any section of the showgrounds found to exceed standard consumption rate.
  - f. Applications must state specific electricity requirement for anticipated load capacity. Single or three phase connection, and total amperage. N.B: A Levy will be applied on excess loading, at the discretion of site electrician and the Society.
24. Each stand is to carry at least **one operational fire extinguisher** of a capacity and type sufficient to extinguish any fire which may reasonably occur on the site. Stall holders are responsible for the supply of the required extinguisher.
25. A copy of the **current** (*at the time of the Show*) PUBLIC LIABILITY Policy of Insurance for a sum of at least \$10,000,000 in the name of trader/exhibitor with an approved insurance company must be furnished with the respective site application form. Without proof of Public Liability coverage currently held by the applicants for show-site(s), the Fraser Coast Agriculture Show Society **may reject** such applications at its absolute discretion. Given details of current Public Risk Insurance coverage will be respected as private and confidential information.
26. Site holders must observe all provisions of the Food and Health Regulations.
27. The exhibitor shall strictly comply with all Commonwealth, State and Local Government statutes, regulations and local laws including but not limited to the guidelines on the safety of show bags, toys and novelties as published by the Office of Fair Trading Queensland.
28. Exhibitors must not display or sell any fare recognized as an approved line of the Showmen's Guild of Australia.
29. VEHICLES ON GROUNDS
- a. Vehicles and machinery for show-time display must be on-site at the Maryborough Showgrounds & Equestrian Park **by 8.00am** on Thursday 23<sup>rd</sup> May 2019. Compliance with this direction will allow grounds/gate staff to secure access gates before the turnstiles are open to public admission.
  - b. Service vehicles that enter the grounds for loading/unloading purposes must obtain a Site Vehicle Pass from the Show Office. This Site Vehicle pass **must be displayed on the vehicle** at all times during show hours.
  - c. No Site Vehicle pass – no entry to grounds.
  - d. All service vehicles must be **removed from within the Showgrounds by 8.00am** daily to the designated Site Holder's carpark. This condition will be strictly enforced, and offending vehicles **will be** towed from the grounds at the owners' expense.
  - e. All vehicles must travel at a speed of 10 km/hour with their hazard lights on.
  - f. **Once unloaded all Traders vehicles must be removed to the special parking area reserved for Traders outside the Showgrounds. ANY VEHICLE FOUND PARKED IN A NON-PARKING AREA WILL BE TOWED FROM THE GROUNDS AT THE OWNERS' EXPENSE.**
  - g. No site holders' vehicle will be permitted to enter the showgrounds between 8.00 am to 9.00 pm on the Thursday 23<sup>rd</sup> & Friday 24<sup>th</sup> May 2019. If you require the vehicle on the grounds during these times you **MUST** request this in writing to the Society.
30. EXHIBITORS PASSES
- a. COMPLIMENTARY PASS - Will be issued when the site is booked. The tickets will be two (2) x two (2) day Exhibitors Pass. This pass must be worn at all times.
  - b. SINGLE USE PASS – This form of admission can be used once ONLY, and for the day requested. Single admission passes are subject to issue at the discretion of the Show Society, upon application by the exhibitor. Single Use Pass is charged to the exhibitor at the concessional rate of \$12.00 per pass.
31. CAMPING
- a. Camping fees apply to all site holders who are camping on the grounds.
  - b. Camping site fees are \$11.00 per night per vehicle or 7 nights (1 week) are \$66.00 per vehicle.
  - c. Camping form must be attached with the Commercial Show Space Application.
  - d. **VEHICLE WILL BE TOWED IF NOT DISPLAYING A CAMPING STICKER (Camping sticker will be issued when application is processed).**
32. **DOGS ARE NOT PERMITTED** on the showgrounds except Dogs registered for Show Competition or Entertainment. Written permission must be obtained if you have a dog travelling with you at all times.

### Final page of Site Terms and Rental Conditions

Please acknowledge perusal of this document on the Commercial Show Space Application.